



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE	2020-10-06 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Grants Administration

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No

ITEM No.:

EE-4.

TITLE:

Agreement with Broward County

REQUESTED ACTION:

Approve the Agreement between The School Board of Broward County, Florida, and Broward County. The Agreement term begins on the date executed by all parties and ends on December 30, 2020.

SUMMARY EXPLANATION AND BACKGROUND:

On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security (CARES) Act was signed into law, providing over \$2 trillion in economic relief to assist with the impact of the COVID-19 pandemic, \$8.3 billion of which was allocated to the State of Florida. Based on its population, Broward County qualified for a direct payment allocation and received \$340,744,702 in funding from the Department of the Treasury under the Coronavirus Relief Funds program. Broward County wishes to subaward a portion of the funds it received from the CARES Act to the District as provided in this Agreement. One million dollars (\$1,000,000) will be allocated to Food and Nutrition Services to reimburse the cost of adult meals. The remaining \$3,271,632 will be administered by Student Support Initiatives & Recovery for school nurse services.

The Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel and will be executed after School Board approval.

SCHOOL BOARD GOALS:

Goal 1: High Quality Instruction Goal 2: Safe & Supportive Environment Goal 3: Effective Communication

FINANCIAL IMPACT:

The positive financial impact is \$4,271,632. There is no additional financial impact to the District.

EXHIBITS: (List)

(1) Executive Summary (2) School Board CARES Act Agreement

BOARD ACTION:

APPROVED

(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Mary Mulder	Phone: 754-321-0215
Name: John Sullivan	Phone: 754-321-2100

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Maurice Woods
9/24/2020, 11:25:56 AM

Approved In Open Board Meeting On:

OCT - 6 2020

By:

Dana K...
School Board Chair

AGREEMENT EXECUTIVE SUMMARY

Grant Program	Coronavirus Aid, Relief, and Economic Security (CARES) Act**								
Status	New								
Funds Requested	\$4,271,632 (awarded)								
Financial Impact Statement	The positive financial impact is \$4,271,632. One million dollars will be allocated to Food and Nutrition Services to reimburse the cost of adult meals. The remaining \$3,271,632 will be administered by Student Support Initiatives & Recovery for school nurse services. The source of funds is Broward County. There is no additional financial impact to the District.								
Schools Included	Districtwide								
Managing Department/School	Food and Nutrition Services Department; Student Support Initiatives & Recovery								
Source of Additional Information	<table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">1. Mary Mulder, Director – Food and Nutrition Services Department</td> <td style="width: 30%; text-align: right;">754-321-0215</td> </tr> <tr> <td>2. John Sullivan, Chief – Portfolio Services Officer (Tasked Assigned)</td> <td style="text-align: right;">754-321-2100</td> </tr> <tr> <td>3. Dr. Antione Hickman, Chief Officer – Student Support Initiatives & Recovery</td> <td style="text-align: right;">754-321-1660</td> </tr> <tr> <td>4. Stephanie Williams-Louis, Director – Grants Administration (GA)</td> <td style="text-align: right;">754-321-2260</td> </tr> </table>	1. Mary Mulder, Director – Food and Nutrition Services Department	754-321-0215	2. John Sullivan, Chief – Portfolio Services Officer (Tasked Assigned)	754-321-2100	3. Dr. Antione Hickman, Chief Officer – Student Support Initiatives & Recovery	754-321-1660	4. Stephanie Williams-Louis, Director – Grants Administration (GA)	754-321-2260
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2. John Sullivan, Chief – Portfolio Services Officer (Tasked Assigned)	754-321-2100								
3. Dr. Antione Hickman, Chief Officer – Student Support Initiatives & Recovery	754-321-1660								
4. Stephanie Williams-Louis, Director – Grants Administration (GA)	754-321-2260								
Project Description	<p>Adult Meals - \$1,000,000: CARES Funds will be used to reimburse adult meal costs, for breakfast and lunch, from April 2020 to July 31, 2020. The School Board served these meals at 51 school sites to the families of Broward County students in the wake of school closures as a result of the Coronavirus 2019 (COVID-19) pandemic.</p> <p>School Nurses - \$3,271,632: As a response to the COVID-19 pandemic, the School Board will ensure the presence of trained nursing personnel at every campus when the School Board is able to return to school building operations. The goal is to have a standard of two nurses at most campuses, with very small schools having one nurse and a limited number of very large schools, or schools with a large population of students having more than two.</p>								
Evaluation Plan	N/A								
Research Methodology	Based on its population, Broward County qualified for a direct payment allocation under the CARES Act and received \$340,744,702 in funding from the Department of the Treasury under the Coronavirus Relief Funds program, Catalog of Federal Domestic Assistance No. 21.019. The County wishes to subaward a portion of the funds it received from the CARES Act to the School Board as provided in this agreement.								
Alignment with Strategic Plan	This project is aligned with District Strategic Plan Goal 3: Effective Communication.								
Level of Support provided by GA	Level 3 - GA staff were responsible for working with the County to deliver the final grant agreement. GA staff prepared the Board item and will track the grant.								

***Indicates that funding opportunity was disseminated by the Strategic Planning Partnership Subcommittee*



**SUBAWARD AGREEMENT BETWEEN BROWARD COUNTY
AND THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
FOR CARES ACT FUNDING**

This Agreement ("Agreement") is made and entered by and between Broward County, a political subdivision of the State of Florida ("County"), and The School Board of Broward County, Florida, a political subdivision of the State of Florida ("School Board") (each a "Party" and collectively referred to as the "Parties").

RECITALS

A. On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security ("CARES") Act was signed into law, providing over \$2 trillion in economic relief to assist with the impact of the COVID-19 pandemic, \$8.3 billion of which was allocated to the State of Florida.

B. Based on its population, County qualified for a direct payment allocation and received \$340,744,702 in funding from the Department of the Treasury under the Coronavirus Relief Funds program, Catalog of Federal Domestic Assistance ("CFDA") No. 21.019.

C. County wishes to subaward a portion of the funds it received from the CARES Act to School Board as provided in this Agreement.

D. School Board is a sub-recipient as defined under 2 CFR 200.93; and has been identified as an eligible local government that has incurred costs due to the COVID-19 public health emergency that are eligible for reimbursement under the Coronavirus Relief Fund Program, CFDA No. 21.019.

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

ARTICLE 1. DEFINITIONS

- 1.1. **Board** means the Board of County Commissioners of Broward County, Florida.
- 1.2. **CARES Act** means Section 601 of the Social Security Act (42 U.S.C. et seq.), as added by Section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (Public Law 116-138), and all rules and regulations relating thereto, as amended.
- 1.3. **CARES Funds** means the funding provided to County pursuant to the CARES Act and which is subject to the restrictions and requirements of the CARES Act.
- 1.4. **Contract Administrator** means the County Administrator or such other person designated by the County Administrator in writing.
- 1.5. **Eligible Expenditures** means expenditures that are eligible for reimbursement using CARES Funds, in accordance with the CARES Act.

1.6. **Project** means each project, activity, service, procurement, or other expenditure that will be implemented by School Board as described in Exhibit A to this Agreement.

ARTICLE 2. EXHIBITS

The following exhibits are attached hereto and fully incorporated herein:

Exhibit A	Schedule of Projects
Exhibit B	Budget
Exhibit C	Project Timelines [Intentionally Omitted]
Exhibit D	Request for Payment Documentation Requirements
Exhibit E	Federal Provisions
Exhibit F	Eligible Expenditures [Intentionally Omitted]

ARTICLE 3. TERM AND TIME OF PERFORMANCE

3.1. **Term.** The term of this Agreement shall begin on the date it is fully executed by the Parties ("Effective Date") and shall end on December 30, 2020 ("Initial Term"), unless earlier terminated pursuant to the terms of this Agreement.

3.2. **Fiscal Year.** The continuation of this Agreement beyond the end of any County fiscal year (October 1 through September 30) is subject to both the appropriation and the availability of CARES Funds in accordance with Chapter 129, Florida Statutes.

3.3. **Time of the Essence.** Unless expressly waived by the Contract Administrator in writing, time is of the essence in School Board's performance of its duties, obligations, and responsibilities under this Agreement.

ARTICLE 4. PROJECT

4.1. **CARES Funds.** School Board shall implement the Projects stated in Exhibit A attached hereto, as may be amended from time to time. Unless otherwise stated in Exhibit A, a Project shall not be eligible for any funding under this Agreement unless all of the Project's elements are Eligible Expenditures. School Board certifies that each expenditure for the Project that is funded with CARES Funds is an Eligible Expenditure, and covenants that each such expenditure will at all times be an Eligible Expenditure.

4.2. **Reserved.**

4.3. **Reserved.**

4.4. **Monitoring and Reporting.** County will carry out periodic subrecipient monitoring and evaluation activities as determined necessary in County's sole discretion or as required by Uniform Grant Guidance, 2 CFR §§ 200.330 through 332. County has the right to conduct a full review of any or all Projects at any time. County's evaluation of a Project may include, but not

be limited to, compliance with the terms of this Agreement and comparisons of planned versus actual progress relating to a Project's scheduled expenditures. Upon County's request, School Board shall promptly furnish to County such records and information requested by County related to a Project. School Board shall meet with County at reasonable times and with reasonable notice to discuss the Projects.

4.5. Unaudited and Final Financial Reports. On or before January 1, 2021, School Board must submit a financial report identifying all CARES Funds received under this Agreement ("Unaudited Financial Report"). The Unaudited Financial Report shall contain sufficient information for County to determine if the expenditures conform to this Agreement and are eligible for funding under the CARES Act. The Unaudited Financial Report must include appropriate footnote disclosures in support of the financial information items presented, including disclosure of any issue of noncompliance with this Agreement or applicable law. On or before April 1, 2021, School Board must submit an audited financial report identifying all CARES Funds received under this Agreement ("Final Report"). The Final Report must be audited and certified by an independent CPA, at School Board's expense, and include an opinion as to whether the financial information in the report is presented in accordance with Generally Accepted Accounting Principles. The audit shall contain sufficient information for County to determine if the expenditures conform to this Agreement and are eligible for funding under the CARES Act. The Final Report must include appropriate footnote disclosures in support of the financial information items presented, including disclosure of any issue of noncompliance with this Agreement or applicable law.

ARTICLE 5. FUNDING AND METHOD OF PAYMENT; PROVISIONS RELATING TO THE USE OF CARES ACT FUNDS

5.1. Maximum Funds Payable. The maximum amount payable to School Board under this Agreement is Four Million Two Hundred Seventy-one Thousand Six Hundred Thirty-two Dollars (\$4,271,632). All financial obligations of County under this Agreement are subject to the availability of CARES Funds, as more specifically described herein. No County funds other than CARES Funds shall be due or payable to School Board under this Agreement.

5.2. Invoicing.

5.2.1. Monthly Expenditures. No later than ten (10) calendar days after the end of each month during the Term (except the month of December), School Board shall request payment from County for all Eligible Expenditures in accordance with Exhibit B that were incurred by School Board during the prior month by furnishing to County a request for payment in the form approved by the Contract Administrator and supporting documentation as provided in Exhibit D (collectively, "Request for Payment"), including a certification by the School Board and the chief financial officer of School Board, or the Superintendent as designated by School Board with authority to act in similar capacities, that all funds received and utilized to date under this Agreement were utilized only for Eligible Expenditures. Following receipt of a Request for Payment, County shall review the Request for Payment to determine whether the Request for Payment complies with the terms of this Agreement. If a Request for Payment includes subcontractor expenses,

whether paid by School Board on a “lump sum” or other basis, such expenses must be included in the Request for Payment with no markup and stated in the actual amount paid by School Board. County may, in its discretion, deny a Request for Payment to School Board if School Board fails to comply with this section or provide any of the documentation set forth in Exhibit D.

5.2.2. Expenditures Prior to the Effective Date. For Eligible Expenditures incurred prior to the Effective Date, School Board shall submit a Request for Payment no later than ten (10) calendar days after the Effective Date.

5.2.3. Expenditures During the Month of December. For any Eligible Expenditures incurred during the month of December 2020, School Board shall submit a Request for Payment no later than December 10, 2020.

5.3. Payment; Deadline to Request Payment. If School Board is in compliance with the terms of this Agreement, including the procedures for Requests for Payment set forth in this article, County shall reimburse School Board (subject to all terms and conditions of this Agreement) in accordance with Exhibit B for Project expenses that are determined by the County to be Eligible Expenditures, unless a suspension of payment as provided for in Section 5.6 has occurred. School Board shall not be entitled to reimbursement for any Requests for Payment received by County after December 10, 2020.

5.4. Withholding by County. Notwithstanding any provision of this Agreement to the contrary, County may withhold, in whole or in part, payment to the extent necessary to ensure utilization of CARES Funds in accordance with this Agreement, applicable law, and the CARES Act. The amount withheld shall not be subject to payment of interest by County. Upon written notice by County, payment may be withheld by County for the duration of any failure of School Board to comply with a term, condition, or requirement of this Agreement; County shall promptly pay the amount withheld to School Board when School Board’s noncompliance is cured to the reasonable satisfaction of Contract Administrator, provided that at such time School Board is in full compliance with all other material terms and conditions of the Agreement.

5.5. Deadline for Expenditures. School Board shall not submit Requests for Payment, and shall not be reimbursed, for any expenditures incurred after December 10, 2020. If after December 10, 2020, any CARES Funds allocated to School Board under this Agreement have not been previously requested by School Board pursuant to a Request for Payment (“Remaining Funds”), County shall be relieved of any further financial obligation to School Board for the Remaining Funds.

5.6. Suspension of Payment. County may suspend payment, in whole or in part, to School Board under this Agreement upon the occurrence of any of the following events: (a) ineligible use by School Board of CARES Funds under this Agreement or the CARES Act; (b) School Board’s failure to comply with terms of this Agreement; (c) failure to submit reports as required by this Agreement; (d) submission of incorrect or incomplete reports or Requests for Payment in any material respect; or (e) School Board’s failure to comply with the indemnification obligations

under this Agreement. If County elects to suspend payment to School Board pursuant to this section, County shall provide written notice to School Board specifying the actions that must be taken by School Board as a condition precedent to resumption of payments and specifying a reasonable date by which School Board must take such actions. If County determines that the specified actions were taken by School Board by the date set forth in the notice, County shall resume payments under this Agreement.

5.7. Recoupment. School Board shall be required to repay to County any CARES Funds determined by County, in County's reasonable discretion, to be ineligible for reimbursement under the terms of this Agreement, or determined by the U.S. Department of Treasury to be ineligible use(s) of CARES Funds. School Board shall also be required to repay to County: (a) any CARES Funds overpaid to School Board by County; (b) any CARES Funds expended by School Board, or any of its subcontractors, in violation of this Agreement; or (c) any CARES Funds County is required to refund that were paid to School Board under this Agreement or proceeds from or interest on such amounts, including proceeds from sales or disposals of assets purchased by School Board using CARES Funds and interest received by School Board on CARES Funds held in interest-bearing accounts, if applicable. School Board shall repay any amounts required to be repaid to County under this Agreement from nonfederal sources. If such amounts are not timely repaid, County may, in its sole discretion, withhold payment on any pending or subsequent Requests for Payment by School Board, or offset School Board's obligation to repay County under this Agreement by applying it as a credit against any other funds owed by County to School Board under this or any other agreement or any other payment obligation. School Board agrees that the repayment obligations under this section shall apply regardless of whether CARES Funds were believed or determined by County to be eligible for reimbursement to School Board prior to the occurrence of the event triggering the repayment obligation hereunder. School Board waives any present or future defense, counterclaim, or setoff, regardless of the basis, known or unknown, that School Board may have to any action by County in enforcing the repayment obligation set forth in this section.

5.8. Security. In addition to County's rights under this Agreement, and notwithstanding any distribution requirement otherwise provided in Florida law, the Florida Administrative Code, the Florida Department of Revenue's rules and procedures, or any other law, rule, regulation or procedure, if School Board fails to repay County as required in Section 5.7, School Board authorizes County to withhold from any revenues, including taxes and fees, that County collects on behalf of School Board an amount equal to the amount owed by School Board, which shall be held in a separate account as security until School Board repays to County all sums owed pursuant to this Agreement.

ARTICLE 6. SCHOOL BOARD COVENANTS

6.1. CARES Funds Eligibility Criteria. School Board acknowledges and agrees that CARES Funds may only be utilized to cover expenses that (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in School Board's budget most recently approved as of March 27, 2020; and

(c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. School Board further acknowledges and agrees that CARES Funds may not be used to fill shortfalls in government revenue or to cover expenditures that would not otherwise qualify as eligible expenses under the CARES Act. School Board warrants and represents that School Board will only request, receive, or accept CARES Funds under this Agreement for Eligible Expenditures that comply with all of these requirements and limitations and all requirements and limitations of the CARES Act, including as such may be amended.

6.2. Use of CARES Funds. School Board represents and agrees that the funding provided by County to School Board under this Agreement will be utilized by School Board only for the Projects, each of which is an Eligible Expenditure as permitted under the CARES Act, as specified in Exhibit A and in accordance with the Project budget set forth in Exhibit B.

6.3. Proceeds. School Board shall not sell or otherwise dispose of any assets acquired using CARES Funds in exchange for compensation (monetary or in-kind). If School Board sells or otherwise disposes of any assets acquired using CARES Funds in exchange for compensation of any kind prior to December 30, 2020, School Board shall transfer the proceeds from any such sale or disposal, if any, to County, or pay County the cash equivalent of the in-kind value, within three (3) business days after receipt by School Board of such proceeds.

6.4. Interest. If any CARES Funds are prepaid directly to School Board, any interest earned or other investment proceeds received by School Board on such CARES Funds, including by deposit in an interest bearing account, shall be used only for Eligible Expenditures for the Projects, and if unspent on December 30, 2020, must be transferred by School Board to County within three (3) business days after receipt by School Board of the interest or proceeds.

6.5. No Independent Funding Obligation. School Board acknowledges and agrees that County is not obligated by the CARES Act or any other law, rule, or regulation to provide any CARES Funds to School Board, that County voluntarily has elected to distribute a portion of CARES Funds to School Board, and that County's obligation to provide CARES Funds to School Board shall be limited to the CARES Funds as set forth in Exhibit B and subject to the terms and conditions of this Agreement.

ARTICLE 7. INDEMNIFICATION

School Board shall indemnify, hold harmless, and defend County and all of County's current, past, and future officers, agents, servants, and employees (collectively, "Indemnified Party") from and against any and all causes of action, demands, claims, losses, liabilities, and expenditures of any kind, including attorneys' fees, court costs, and expenses, including through the conclusion of any appellate proceedings, raised or asserted by any person or entity not a party to this Agreement, and caused or alleged to be caused, in whole or in part, by any intentional, reckless, or negligent act or omission of School Board, its officers, employees, agents, or servants, arising from, relating to, or in connection with this Agreement (collectively, a "Claim"). If any Claim is brought against an Indemnified Party, School Board shall, upon written notice from County, defend each Indemnified Party against each such Claim by counsel satisfactory to County or, at

County's option, pay for an attorney selected by the County Attorney to defend the Indemnified Party. The obligations of this section shall survive the expiration or earlier termination of this Agreement. If considered necessary by the Contract Administrator and the County Attorney, any sums due School Board under this Agreement may be retained by County until all Claims subject to this indemnification obligation have been settled or otherwise resolved. Any amount withheld shall not be subject to payment of interest by County.

ARTICLE 8. AUDITING

8.1. Audit Rights. In addition to the audit requirements of Section 8.4, County shall have the right to audit the books, records, and accounts of School Board and any subcontractors (collectively, "Audited Entities") providing goods or services for which funding or reimbursement is sought under this Agreement ("Contract Records"). Audits, reviews, monitoring, inspections, and investigations conducted pursuant to this Agreement may include, but are not limited to, on-site visits by County staff, interviews of staff of any of the Audited Entities, review of performance and financial reports, determining and monitoring appropriate corrective action, and issuing management letters on deficiencies or weaknesses identified. Audited Entities shall fully comply and cooperate with any auditing and monitoring activities deemed appropriate by County.

8.2. Retention of Records. Audited Entities shall keep such books, records, and accounts as may be necessary in order to record complete and correct entries related to this Agreement and performance under this Agreement. All such books, records, and accounts shall be kept in written form, or in a form capable of conversion into written form within a reasonable time, and upon request by the Contract Administrator to do so, Audited Entities shall make same available in written form at no cost to County.

Contract Records include any and all information, materials and data of every kind and character, including without limitation, records, books, papers, documents, subscriptions, recordings, agreements, purchase orders, leases, contracts, commitments, arrangements, notes, daily diaries, drawings, receipts, vouchers and memoranda, and any and all other documents that pertain to rights, duties, obligations, or performance relating to the Projects. Contract Records include hard copy and electronic records, written policies and procedures, time sheets, payroll records and registers, cancelled payroll checks, estimating work sheets, correspondence, invoices and related payment documentation, general ledgers, insurance rebates and dividends, and any other records pertaining to rights, duties, obligations or performance relating to the Projects of any of the Audited Entities.

Audited Entities shall preserve and make available, at reasonable times within Broward County, Florida, for examination and audit, all financial records, supporting documents, statistical records, and any other documents pertinent to the Projects or this Agreement for at least five (5) years after expiration or termination of this Agreement or until resolution of any audit findings, whichever is longer. Any audit or inspection pursuant to this section may be performed by any County representative (including any outside representative engaged by County). The Projects and all expenditures relating to the Projects shall be subject to County's review, critique, and analysis for the duration of the Project.

8.3. Audit Results. Any incomplete or incorrect entry in such books, records, and accounts shall be a basis for County's disallowance and recovery of any payment made or based upon such entry. If an audit or inspection in accordance with this section discloses overpricing or overcharges to County of any nature in excess of five percent (5%) of the total contract billings reviewed by County, the reasonable actual cost of County's audit shall be reimbursed to County by School Board in addition to any required adjustments for the overcharges. Any adjustments or payments due as a result of such audit or inspection shall be made by School Board to County within thirty (30) days after presentation of County's findings to School Board.

8.4. Audit Requirements. School Board shall comply with the requirements, standards, and the applicable provisions set forth in the Single Audit Act (31 U.S.C. Sections 7501-7507) and the related provisions of 2 C.F.R. Part 200 (Uniform Guidance), including 2 C.F.R. Part 200.303, 2 C.F.R. Part 200.330 through 332, and Subpart F, Audit Requirements. School Board shall comply with the audit requirements set forth in 2 C.F.R. Part 200, Subpart F, Audit Requirements, Section 215.97, Florida Statutes, applicable Rules of the Department of Financial Services, and Chapters 10.550 (local government entities) or Chapter 10.650 (non-profit and for profit organizations), Rules of the Auditor General, State of Florida, as applicable. Copies of the reporting package required under 2 C.F.R. Part 200 must be filed with County the earlier of thirty (30) calendar days after receipt of the Auditor's Report(s), or nine (9) months after the end of the audit period. All CARES Funds provided by County must be shown via explicit disclosure in School Board's annual financial statements or the accompanying notes to the financial statements.

8.5. School Board shall comply with all requirements of the U.S. Department of Treasury Office of Inspector General, including the requirement to register with SAM.gov.

ARTICLE 9. TERMINATION

9.1. County's obligations under this Agreement are subject to the availability of CARES Funds. If CARES Funds become unavailable, County may terminate this Agreement upon written notice to School Board no less than three (3) days prior to the effective termination date stated in the notice. This Agreement may also be terminated by the Board upon fifteen (15) days' prior written notice to School Board if the Board determines that the emergency circumstances of the COVID-19 crisis require that the CARES Funds be otherwise allocated. This Agreement may also be terminated by the County Administrator upon such notice as the County Administrator deems appropriate under the circumstances if the County Administrator determines that termination is necessary to protect the public health, safety, or welfare.

9.2. This Agreement may be terminated for cause by the aggrieved Party if the Party in breach has not corrected the breach within ten (10) days after receipt of written notice from the aggrieved Party identifying the breach.

9.3. This Agreement may be terminated for cause by County for reasons including, but not limited to any of the following:

9.3.1. Repeated submission by School Board (whether negligent or intentional) for payment of false or incorrect Requests for Payment;

9.3.2. Fraud, misrepresentation, or material misstatement in the performance of this Agreement by School Board or its subcontractor(s);

9.3.3. School Board's failure to comply with applicable federal, state, or local law or regulations; or

9.3.4. School Board's utilization of the CARES Funds provided under this Agreement in a manner that violates applicable law, the CARES Act, or for uses or purposes other than the Projects.

9.4. This Agreement may be terminated for convenience by either Party, which termination date shall be not less than thirty (30) days after the date of such written notice.

9.5. Notice of termination shall be provided in accordance with the "Notices" section of this Agreement except that notice of termination by the County Administrator to protect the public health, safety, or welfare may be oral notice that shall be promptly confirmed in writing.

9.6. If this Agreement is terminated for any reason, County may, in County's reasonable discretion, reimburse School Board upon receipt of a Request for Payment in accordance with the terms of this Agreement for documented and committed Eligible Expenditures related to a Project incurred by School Board prior to the date of School Board's receipt of the written notice of termination. For purposes of this Agreement, documented and committed Eligible Expenditures related to a Project means any verifiable expense that has already been incurred by School Board and cannot be recovered, including, but not limited to a purchase order for payment of materials and supplies, executed by School Board or subcontractor on School Board's behalf, for a Project under this Agreement. Notwithstanding the above, School Board shall not expend, or commit to expend, any funds for Eligible Expenditures related to a Project after written notice of termination is provided by School Board to County or received by School Board from County. Any payment by County pursuant to this section is subject to all applicable provisions of this Agreement, including the sections surviving termination of this Agreement as set forth in Section 11.22. In addition to any right of termination stated in this Agreement, County shall be entitled to seek any and all available remedies, whether stated in this Agreement or otherwise available at law or in equity, all such remedies being cumulative.

ARTICLE 10. INSURANCE

10.1. School Board is a governmental entity and is fully responsible for the acts and omissions of its agents or employees, subject to any applicable limitations of Section 768.28, Florida Statutes.

10.2. Upon request by County, School Board must provide County with written verification of liability protection that meets or exceeds any requirements of Florida law. If School Board holds

any excess liability coverage, School Board must ensure that Broward County is named as an additional insured and certificate holder under such excess liability policy and provide evidence of same to County.

10.3. If School Board maintains broader coverage or higher limits than the minimum coverage required under Florida law, County shall be entitled to such broader coverage and higher limits on a primary and noncontributory basis. County's insurance requirements shall apply to School Board's self-insurance.

10.4. If School Board contracts with a subcontractor to provide any of the services for a Project, School Board shall require that each subcontractor procure and maintain insurance coverage that adequately covers each subcontractor's exposure based on the services provided by that subcontractor. School Board must ensure that all such subcontractors name "Broward County" as an additional insured and certificate holder under the applicable insurance policies. School Board shall not permit any subcontractor to provide services for a Project until the insurance requirements of the subcontractor under this section are met. If requested by County, School Board shall furnish evidence of insurance of all such subcontractors.

10.5. County reserves the right, but not the responsibility, to periodically review any and all insurance policies.

ARTICLE 11. MISCELLANEOUS

11.1. Nondiscrimination. No Party may discriminate on the basis of race, color, sex, religion, national origin, disability, age, marital status, political affiliation, sexual orientation, pregnancy, or gender identity and expression in the performance of this Agreement. School Board shall include the foregoing or similar language in its contracts with subcontractors for goods or services that constitute Eligible Expenditures.

11.2. Contract Administrator Authority. The Contract Administrator is authorized to coordinate and communicate with School Board to manage and supervise the performance of this Agreement. Any determination by the Contract Administrator that this Agreement authorizes the Contract Administrator to make shall be binding on the Parties. Unless expressly stated otherwise in this Agreement or otherwise set forth in an applicable provision of the Broward County Procurement Code, Broward County Code of Ordinances, or Broward County Administrative Code, the Contract Administrator may exercise any ministerial authority in connection with the day-to-day management of this Agreement.

11.3. Public Records. The Parties agree and stipulate that both Parties are subject to Florida public records laws and shall fully comply with same. At the request of County, School Board shall, in accordance with applicable law, respond to any request for public records received by County relating to the Projects. Any other public records request shall be responded to by the receiving party. Each Party shall cooperate upon request by the other Party and provide any requested records to enable the Party to respond to a public records request.

Any material submitted to County that School Board contends constitutes or contains trade secrets or is otherwise exempt from production under Florida public records laws (including Chapter 119, Florida Statutes) ("Trade Secret Materials") must be separately submitted and conspicuously labeled "EXEMPT FROM PUBLIC RECORD PRODUCTION – TRADE SECRET." In addition, School Board must, simultaneous with the submission of any Trade Secret Materials, provide a sworn affidavit from a person with personal knowledge attesting that the Trade Secret Materials constitute trade secrets under Section 812.081, Florida Statutes, and stating the factual basis for same. If a third party submits a request to County for records designated by School Board as Trade Secret Materials, County shall refrain from disclosing the Trade Secret Materials, unless otherwise ordered by a court of competent jurisdiction or authorized in writing by School Board. School Board shall indemnify and defend County and its employees and agents from any and all claims, causes of action, losses, fines, penalties, damages, judgments and liabilities of any kind, including attorneys' fees, litigation expenses, and court costs, relating to the nondisclosure of any Trade Secret Materials in response to a public records request by a third party.

11.4. Independent Contractor. Nothing in this Agreement constitutes or creates a partnership, joint venture, or any other relationship between the Parties or between County and any Subcontractor. Neither Party nor its agents shall act as officers, employees, or agents of the other Party. Neither Party shall have the right to bind the other Party to any obligation not expressly undertaken by that Party under this Agreement.

11.5. Sovereign Immunity. Except to the extent sovereign immunity may be deemed to be waived by entering into this Agreement, nothing herein is intended to serve as a waiver of sovereign immunity by County or School Board, nor shall anything included herein be construed as consent by County or School Board to be sued by third parties in any matter arising out of this Agreement. County and School Board are subdivisions of the State of Florida, as defined in Section 768.28, Florida Statutes, and shall be responsible for the negligent or wrongful acts or omissions of their respective employees pursuant to Section 768.28, Florida Statutes.

11.6. Third-Party Beneficiaries. Neither School Board nor County intends to directly or substantially benefit a third party by this Agreement. Therefore, the Parties acknowledge that there are no third-party beneficiaries to this Agreement and that no third party shall be entitled to assert a right or claim against either of them based upon this Agreement.

11.7. Notices. In order for a notice to a Party to be effective under this Agreement, notice must be sent via U.S. first-class mail, hand delivery, or commercial overnight delivery, each with a contemporaneous copy via email, to the addresses listed below and shall be effective upon mailing or hand delivery (provided the contemporaneous email is also sent). The addresses for notice shall remain as set forth in this section unless and until changed by providing notice of such change in accordance with the provisions of this section.

FOR COUNTY:

Broward County

Attn: County Administrator

115 South Andrews Avenue

Fort Lauderdale, Florida 33301

Email address: bhenry@broward.org

With a copy to:

Broward County

Attn: County Attorney

115 South Andrews Avenue, Room 423

Fort Lauderdale, Florida 33301

Email address: ameyers@broward.org and aashton@broward.org

FOR SCHOOL BOARD:

School Board of Broward County, Florida

Attn: Robert W. Runcie, Superintendent of Schools

600 Southeast Third Avenue, 10th Floor

Fort Lauderdale, Florida 33301

Email address: supt_runcie@browardschools.com

With a copy to:

School Board of Broward County, Florida

Attn: Judith Marte, Chief Financial Officer

600 Southeast Third Avenue, 10th Floor

Fort Lauderdale, Florida 33301

Email address: Judith.marte@browardschools.com

11.8. Assignment. Neither this Agreement nor any right or interest in it may be assigned, transferred, subcontracted, or encumbered by School Board without the prior written consent of County. Any assignment, transfer, encumbrance, or subcontract in violation of this section (unless County subsequently consents thereto in writing) shall be void and ineffective, constitute a breach of this Agreement, and permit County to immediately terminate this Agreement, in addition to any other remedies available to County at law or in equity, all such remedies being cumulative.

11.9. Materiality and Waiver of Breach. Each requirement, duty, and obligation set forth in this Agreement was bargained for at arm's-length and is agreed to by the Parties. Each requirement, duty, and obligation set forth in this Agreement is substantial and important to the formation of this Agreement, and each is, therefore, a material term of this Agreement. County's or School Board's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement. A waiver of any breach of a provision of this

Agreement shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Agreement. To be effective, any waiver must be in writing signed by an authorized signatory of the Party granting the waiver.

11.10. Compliance with Laws. School Board must comply with all applicable federal, state, and local laws, codes, ordinances, rules, and regulations including, without limitation, American with Disabilities Act, 42 U.S.C. § 12101, Section 504 of the Rehabilitation Act of 1973, and any related federal, state, or local laws, rules, and regulations. School Board hereby accepts and shall comply with the additional terms for federally funded contracts set forth in Exhibit E, to the extent applicable, and shall include such applicable federal provisions in any contracts with Subcontractors.

11.11. Representation of Authority. The Parties represent and warrant that this Agreement constitutes the legal, valid, binding, and enforceable obligation of each Party, that execution of this Agreement is within each Party's legal powers, and that each individual executing this Agreement is duly authorized by all necessary and appropriate action to do so on behalf of that Party and does so with full legal authority.

11.12. Severability. If any part of this Agreement is found to be unenforceable by any court of competent jurisdiction, that part shall be deemed severed from this Agreement and the balance of this Agreement shall remain in full force and effect.

11.13. Joint Preparation. This Agreement has been jointly prepared by the Parties, and shall not be construed more strictly against either Party.

11.14. Interpretation. The titles and headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement. All personal pronouns used in this Agreement shall include the other gender, and the singular shall include the plural, and vice versa, unless the context otherwise requires. Terms such as "herein," "hereof," "hereunder," and "hereinafter" refer to this Agreement as a whole and not to any particular sentence, paragraph, or section where they appear, unless the context otherwise requires. Whenever reference is made to a section or article of this Agreement, such reference is to the section or article as a whole, including all of the subsections of such section, unless the reference is made to a particular subsection or subparagraph of such section or article. Any reference to "days" means calendar days, unless otherwise expressly stated. To be effective, any approval under this Agreement made by or on behalf of County must be in writing.

11.15. Priority of Provisions. If there is a conflict or inconsistency between any term, statement, requirement, or provision of any document or exhibit attached to, referenced by, or incorporated in this Agreement and any provision of Articles 1 through 11 of this Agreement, the provisions contained in Articles 1 through 11 shall prevail and be given effect unless otherwise expressly stated herein.

11.16. Law, Jurisdiction, Venue, Waiver of Jury Trial. This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. The exclusive

venue for any lawsuit arising from, related to, or in connection with this Agreement shall be in the state courts of the Seventeenth Judicial Circuit in and for Broward County, Florida. If any claim arising from, related to, or in connection with this Agreement must be litigated in federal court, the exclusive venue for any such lawsuit shall be in the United States District Court or United States Bankruptcy Court for the Southern District of Florida. **BY ENTERING INTO THIS AGREEMENT, EACH OF SCHOOL BOARD AND COUNTY HEREBY EXPRESSLY WAIVES ANY RIGHTS IT MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT.**

11.17. Amendments. Except as expressly authorized herein, no modification, amendment, or alteration in the terms or conditions contained in this Agreement shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by duly authorized representatives of County and School Board.

11.18. Prior Agreements. This Agreement represents the final and complete understanding of the Parties regarding the subject matter and supersedes all prior and contemporaneous negotiations and discussions regarding that subject matter. There is no commitment, agreement, or understanding concerning the subject matter of this Agreement that is not contained in this written document.

11.19. Payable Interest

11.19.1. Payment of Interest. County shall not be liable to pay any interest to School Board for any reason, whether as prejudgment interest or for any other purpose, and in furtherance thereof School Board waives, rejects, disclaims, and surrenders any and all entitlement it has or may have to receive interest in connection with a dispute or claim arising from, related to, or in connection with this Agreement. This subsection shall not apply to any claim for interest, including for post-judgment interest, if such application would be contrary to applicable law.

11.19.2. Rate of Interest. If the preceding subsection is inapplicable or is determined to be invalid or unenforceable by a court of competent jurisdiction, the annual rate of interest payable by County under this Agreement, whether as prejudgment interest or for any other purpose, shall be, to the full extent permissible under applicable law, one quarter of one percent (0.25%) simple interest (uncompounded).

11.20. Incorporation by Reference. Any and all Recital clauses stated above are true and correct and are incorporated in this Agreement by reference. The attached Exhibits are incorporated into and made a part of this Agreement.

11.21. Counterparts and Multiple Originals. This Agreement may be executed in multiple originals, and may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

11.22. Survivability. Notwithstanding any expiration or termination of this Agreement, the following provisions shall survive expiration and termination: Section 4.5 (Final Financial Report);

Section 5.5 (Deadline for Expenditures); Section 5.7 (Recoupment); Section 5.8 (Security); Article 6 (School Board Covenants); Article 7 (Indemnification); Article 8 (Auditing); Section 11.3 (Public Records); Section 11.5 (Sovereign Immunity); Section 11.6 (Third-Party Beneficiaries); Section 11.16 (Law, Jurisdiction, Venue, Waiver of Jury Trial); and Section 11.19 (Payable Interest); and this Section 11.22 (Survivability).

(The remainder of this page is intentionally blank.)

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement: BROWARD COUNTY, through its BOARD OF COUNTY COMMISSIONERS, signing by and through its County Administrator, authorized to execute same by Board action on the ____ day of _____, 20__, and THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA, signing by and through its _____ duly authorized to execute same.

COUNTY

WITNESS:

BROWARD COUNTY, by and through its County Administrator

(Signature)

By _____
County Administrator

(Print Name of Witness)

____ day of _____, 20__

(Signature)

Approved as to form by
Andrew J. Meyers
Broward County Attorney
Governmental Center, Suite 423
115 South Andrews Avenue
Fort Lauderdale, Florida 33301
Telephone: (954) 357-7600

(Print Name of Witness)

By _____
Alicia C. Lobeiras
Assistant County Attorney

By _____
Annika E. Ashton
Deputy County Attorney

**SUBAWARD AGREEMENT BETWEEN BROWARD COUNTY
AND THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
FOR CARES ACT FUNDING**



(Corporate Seal)

SCHOOL BOARD

THE SCHOOL BOARD OF BROWARD
COUNTY, FLORIDA

By *Donna Korn*
Donna P. Korn, Chair

6th day of October, 2020

ATTEST:

Robert W. Runcie
Robert W. Runcie, Superintendent of Schools

Approved as to Form and Legal Content:

Adrian M...
Office of the General Counsel

EXHIBIT A
SCHEDULE OF PROJECTS

Adult Meals - \$1,000,000: CARES Funds will be used to reimburse adult meal costs, for breakfast and lunch, from April 2020 to July 31, 2020. The School Board served these meals at 51 school sites to the families of Broward County students in the wake of school closures as a result of the COVID-19 pandemic.

School Nurses - \$3,271,632: As a response to the COVID-19 pandemic, School Board will ensure the presence of trained nursing personnel at every campus when School Board is able to return to school building operations. Our goal is to have a standard of two nurses at most campuses, with very small schools having one nurse and a limited number of very large schools, or schools with a large population of students having more than two.

The role of the School Nurses who will be supported by CARES Funds includes but will not be limited to the following COVID-19 related responsibilities:

- Provide Health Checks as needed to mitigate the spread of COVID-19
- Manage infection control with students and staff presenting with COVID-19 symptoms
- Provide assessment of symptoms that may warrant 9-1-1
- Ensure CDC guidelines for COVID-19 are followed
- Provide training to staff, students, and parents on CDC safety and protocols regarding COVID-19
- Adhere to infection control precautions
- Notify Florida Department of Health (FDOH) with any suspected cases of COVID-19 at the school and coordinate follow-up with principal and FDOH
- Initiate limited contact tracing documentation requested by the FDOH to initiate contact tracing by the FDOH
- Monitor the required isolation room when students and staff are suspected or confirmed as having COVID-19. The isolation room must be maintained separately from the school clinic
- Contact parents regarding student disposition
- Monitor quarantine timelines, returning students, and report in the database

**EXHIBIT B
BUDGET**

Total CARES Funds: \$ 4,271,632

Broward County Public Schools – Adult Meals

Non-Reimbursable Adult Meals Served April 13/14 to July 31, 2020

	Days	Adult Meals Distributed	Cost Per Meal	Total Cost	CARES Funds	School Board Funds
Summer Feeding Meals						
Adult - Days						
Breakfast - April 13 to July 31 2020	71	286,976	\$1.80	\$516,556.80		
Lunch - April 14 to July 31, 2020	70	310,352	\$2.75	\$853,468.00		
Total Adult Meal Cost				\$1,370,024.80	\$1,000,000	\$370,024.80

Broward County Public Schools – School Nurses

**Registered Nurses (RN) and Licensed Practical Nurses (LPN)
October 2020 through December 2020**

	Days	# of Nurses	Cost Per Nurse	Total Cost	CARES Funds
Registered Nurses	52	189	\$9,360 ¹	\$1,769,040	
Licensed Practical Nurses	52	172	\$8,736 ²	\$1,502,592	
Total Adult Meal Cost				\$3,271,632	\$3,271,632

¹ \$30 * 6 hours * 52 days

² \$28 * 6 hours * 52 days

**EXHIBIT C
PROJECT TIMELINES**

[INTENTIONALLY OMITTED]

EXHIBIT D
REQUEST FOR PAYMENT DOCUMENTATION REQUIREMENTS

Required Documentation

School Board shall submit the documentation itemized below ("Required Documentation") with each invoice for CARES Funds.

Required Documentation includes:

1. Completed Request for Payment in the form approved by the Contract Administrator;
2. A certification in accordance with Section 5.2 that all funds received and utilized to date under this Agreement were utilized only for Eligible Expenditures;
3. A certification from School Board or the School Board's authorized representative that the work, services, or activities, or materials being invoiced have been received or completed;
4. Documentation of costs associated with any School Board personnel providing any services for the Project, if applicable;
5. An executed copy of each subcontractor contract authorizing work, services, or activities to be performed for the Project, if applicable and not previously submitted to County;
6. A certified copy of the purchase order or other School Board document authorizing the work, services, activities, or materials for which School Board is invoicing;
7. A copy of all subcontractor invoices for the Project indicating the work, services, or activities rendered or materials purchased and the dates for same, certified by School Board's administrator or manager of the Project, as applicable;
8. Any additional documentation required by any additional provision of Federal Law; and
9. Any additional documentation that may be reasonably requested by Contract Administrator.

EXHIBIT E
FEDERAL PROVISIONS

1. School Board shall comply with the following Federal provisions, if applicable, and shall include such applicable Federal provisions in School Board's contracts with Subcontractors, including all applicable provisions set forth in 2 C.F.R. Appendix II to Part 200:

a. School Board agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. §§ 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. §§ 1251-1387), and will report violations to FEMA and the Regional Office of the Environmental Protection Agency (EPA).

b. School Board shall comply with all mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. § 6201).

c. School Board agrees to comply with the requirements of 2 C.F.R. Part 180, subpart C and 2 C.F.R. Part 3000, subpart C until the termination or expiration of this Agreement. School Board further agrees to include a provision requiring such compliance in its lower tier covered transactions relating to this Agreement. School Board affirms and verifies that neither School Board, nor any of its principals (defined at 2 C.F.R. § 180.995) or affiliates (defined at 2 C.F.R. § 180.905), are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

d. The foregoing subsections are material representations of fact relied upon by County. If it is later determined that School Board did not comply with 2 C.F.R. Part 180, subpart C or 2 C.F.R. Part 3000, subpart C, in addition to remedies available to County, the federal government may pursue available remedies, including, but not limited to suspension and/or debarment.

e. School Board shall comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. Among other things, School Board shall procure only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recover materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000.00; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

2. By execution of this Agreement, School Board certifies that:

a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a

member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c. School Board shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

d. This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. School Board certifies or affirms the truthfulness and accuracy of each statement of the foregoing certification and disclosure, if any. In addition, School Board understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

**EXHIBIT F
SCHEDULE OF ELIGIBLE EXPENDITURES**

[INTENTIONALLY OMITTED]